

**Democratic Services Section  
Legal and Civic Services Department  
Belfast City Council  
City Hall  
Belfast  
BT1 5GS**



**Belfast  
City Council**

30<sup>th</sup> January, 2020

**MEETING OF PEOPLE AND COMMUNITIES COMMITTEE**

Dear Alderman/Councillor,

The above-named Committee will meet in the Lavery Room - City Hall on Tuesday, 4th February, 2020 at 5.15 pm, for the transaction of the business noted below.

You are requested to attend.

Yours faithfully,

SUZANNE WYLIE

Chief Executive

**AGENDA:**

1. **Routine Matters**

- (a) Apologies
- (b) Minutes
- (c) Declarations of Interest

2. **Matters referred back from the Council/Motions**

- (a) Motion: 'Parenting in the Picture' Campaign (Pages 1 - 4)

3. **Request to Present**

- (a) Request to Present - Mr Declan Boyle (Pages 5 - 6)

4. **Restricted Items**

- (a) Proposal to install a Panoramic Wheel in Botanic Gardens
- (b) Keep NI Beautiful Communities CARE Funding Application (Pages 7 - 12)

(c) Morton Community Centre – Licence to Streetwise Community Circus CIC  
(Pages 13 - 14)

(d) Request for The Hire of Boucher Road Playing Fields (Pages 15 - 20)

5. **Committee/Strategic Issues**

(a) Every Body Active 2020 Year 5 Extension (Pages 21 - 24)

(b) Houses in Multiple Occupation Licensing Scheme Workshop (Pages 25 - 28)

(c) Alleygating Programme Review

6. **Physical Programme and Asset Management**

(a) Request to install Porta Cabin at Orangefield Park (Pages 29 - 34)

(b) City Cemetery Heritage Project - Request for Aerial Mapping

7. **Finance, Procurement and Performance**

(a) Support for Mary Peters Trust (Pages 35 - 38)

(b) Active Belfast Grants – Process for 20/21 (Pages 39 - 44)

8. **Operational Issues**

(a) Proposal for naming new streets and the continuation of an existing street  
(Pages 45 - 48)

(b) Proposal For Dual Language Street Signs (Pages 49 - 52)

(c) Appointment of Public Analyst – Additional Nomination (Pages 53 - 56)

(d) Request for The Use of Waterworks by ArtsEkta (Pages 57 - 60)

(e) Request for the hire of Botanic Gardens for a series of music events. (Pages  
61 - 66)



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<b>Subject:</b>	Motion: 'Parenting in the Picture' Campaign
<b>Date:</b>	4 <sup>th</sup> February 2020
<b>Reporting Officer:</b>	Nigel Grimshaw, Strategic Director of City & Neighbourhood Services Ryan Black, Director of Neighbourhood Services, City & Neighbourhood Services
<b>Contact Officer:</b>	Catherine Taggart, Neighbourhoods Service Manager Israel Hontavilla, Play Development Officer

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
<b>After Committee Decision</b>	<input type="checkbox"/>
<b>After Council Decision</b>	<input type="checkbox"/>
<b>Some time in the future</b>	<input type="checkbox"/>
<b>Never</b>	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0 Purpose of Report or Summary of main Issues</b>	
1.1	<p>The Council, at its meeting on the 4th November 2019, considered a motion which had been moved by Councillor Mulholland and seconded by Councillor Smyth:</p> <p><i>“Following on from the 20th year of Parenting Week, this Council recognises the vital importance of parents to society.</i></p> <p><i>Furthermore, it notes with concern that 82% of parents indicated in the most recent “Big Parenting Survey”, that they felt that parents do not receive enough support.</i></p>

	<p><i>In order to bring attention to and in an attempt to redress this, the Council formally supports Parenting NI’s “Parenting in the Picture” campaign and pledges to work towards implementing the promises and commitments contained in this campaign.</i></p> <p><i>To do this, the Council commits to conducting an audit of the existing initiatives which it delivers to support parents, with a view to working with the voluntary and community sector, as well as other partners, to explore if such initiatives may be improved, as well as seeking to bring forward new programmes to support our parents.”</i></p> <p>The motion was referred, without discussion, to the People and Communities Committee.</p>
<b>2.0</b>	<b>Recommendations</b>
2.1	<p>The committee is asked to:</p> <ol style="list-style-type: none"> <li>i. Note the findings of the service audit outlining Council’s support/ provision for Parents.</li> <li>ii. Agree that officers should work collaboratively with the Belfast Area Outcomes Group to explore the potential to enhance service provision to address parents’ needs in the city.</li> </ol>
<b>3.0</b>	<b>Main report</b>
3.1	<p><u>Key Issues</u></p> <p>The purpose of this report is to update Members on the recent audit of the existing initiatives which council delivers to support parents in the city. In addition, officers met with Parenting NI in order to discuss the range of possible actions that BCC and other relevant agencies might take to support the promises and commitments included in the “Parenting in the Picture Campaign”. (Attached as Appendix 1)</p> <p>Council do not have the specific remit of developing and implementing Parent Support Programmes and, as such, does not deliver any targeted support programmes for Parents in the city. There are, however, a number of current initiatives that have an impact on parents directly or indirectly.</p> <p><b><u>Direct Provision of Parenting Support Initiatives</u></b></p> <p>We defined direct provision as an intervention directly delivered by Council where parents are the main target beneficiaries and the aim of the programme is related to their parental skills, abilities, confidence and knowledge. The range of services delivered by council are:</p> <ul style="list-style-type: none"> <li>• Mother and Toddlers Groups: delivered by Community Services in our Community Centres. There are 13 regular M&amp;T groups across the city meeting on a weekly basis. The groups run from September to June annually.</li> </ul>

- Outreach Play Programme: delivered by the Play Service to local voluntary and community groups and other Play Providers in the city. The outreach programme supports groups and parents with resources, information and advice on Play. The programme is implemented via weekly sessions for twelve consecutive weeks. There are around 19 programmes delivered weekly from Sep to Jun annually.
- Playgroup Parent Support: delivered by the Play Service. Programme to parents of statemented children. The group meets weekly for 15 weeks with parents participating in group discussions, information sharing, mindfulness and specific workshops on parenting and development.
- Parenting NI Staff training: Corporate HR provided staff introductory training to officers across council on effective Parenting and Raising a child during 2019.

#### **Indirect provision**

3.4 Defined as activities and interventions that have an impact in supporting parents but that might not necessarily be designed initially to provide parent support. There are a wide range of initiatives across Council, and the value of the contributions that they make should not be underestimated. Given the variety of interventions, we have provided an illustrative summary of the most relevant.

- Council Network of Community Centres and other local neighbourhood facilities: There is a huge number of events and interventions facilitated in our local community centres and other local venues such as women's groups, sports clubs, Crèches or particular parent activities such as art clubs, sports, informal training, children thematic projects and information sessions.
- Officer support: Officers across our community provision teams deliver a wide range of programmes which are supportive of parents in the city for example, afterschool projects, afterschool play provision and homework clubs.
- Summer Scheme: BCC host a summer scheme programme at each of our BCC community and play centres during July and August offering children a host of activities and play opportunities in safe and accessible environments.
- Summer Scheme Grant programme: Local community sector schemes have access to small grant funding and other support to extend the summer scheme offer in the city.
- City Events: Programmes of large-scale free events across the city. Examples such as Halloween, Christmas Light switch on and a range of local events in our parks and open spaces.

3.5	<p>Officers held a series of meetings with Parenting NI in order to explore opportunities to progress some of the commitments outlined in the “Parenting in the Picture Campaign”. We propose that the report and the note of the meeting with Parenting NI are shared with the Belfast Area Outcomes Group to explore the potential to enhance service provision to address parents’ needs in the city. Some of the recommendations include:</p> <ul style="list-style-type: none"> <li>• Consider the need for a specific scope of parental needs in the Belfast area replicating the regional Big Parent Survey.</li> <li>• Expand the availability of the “wellbeing in the workplace” seminars provided in the last year.</li> <li>• Establish a “parent network” for employees.</li> <li>• Further train staff who interact directly with children, young people and parents in order to improve their ability to work with parents.</li> </ul> <p><u>Financial &amp; Resource Implications</u></p>
3.6	<p>There are no financial or resource implications attached to this report, however any agreement on a Belfast specific scoping study and related activity will need to be considered in terms of resource implications for the council.</p> <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p>
3.7	None.
<b>4.0</b>	<b>Appendices - Documents Attached</b>
	Appendix 1: Parenting in the Picture Campaign





<b>Subject:</b>	Request to Present to Committee – Mr Declan Boyle
<b>Date:</b>	4 February 2020
<b>Reporting Officer:</b>	Nigel Grimshaw, Strategic Director of City and Neighbourhood Services
<b>Contact Officer:</b>	Siobhan Toland, Director of City Services

<b>Restricted Reports</b>	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	Members are asked to consider a request from Mr Declan Boyle to make a presentation to the Committee, with regard to the administration of Houses of Multiple Occupations Licences (HMO).
<b>2.0</b>	<b>Recommendations</b>
2.1	If Members are minded to accede to Mr Boyle’s request, it is recommended that he should be invited to attend a future meeting of the Committee.
<b>3.0</b>	<b>Main report</b>
	<u>Key Issues</u>
3.1	Mr Declan Boyle, private landlord, has requested to present to the People and Communities Committee with regard to the administration of HMOs which is overseen by the City and Neighbourhood Services Department.

3.2	<p>Having consulted the Chairperson for the Committee, it was agreed that, in the first instance, a report should be presented to the Members of the Committee, so that a decision can be made as to whether Mr Boyle can attend the next meeting of the People and Communities Committee, scheduled to take place on 3 March 2020.</p> <p><u>Financial &amp; Resource Implications</u></p>
3.3	<p>None.</p> <p><u>Equality or Good Relations Implications /Rural Needs Assessments</u></p>
3.4	<p>None</p>
<b>4.0</b>	<b>Appendices – Documents Attached</b>
	<p>None.</p>

By virtue of paragraph(s) 3 of Part 1 of Schedule 6  
of the Local Government Act (Northern Ireland) 2014.

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## Summary of typical large events

Regular event Venues – Waterfront Hall, Ulster Hall, Grand Opera House, SSE Arena, Titanic Exhibition Centre, Custom House Square, Writers Square, Boucher Playing Fields, Ormeau Park & Botanic Gardens

Regular events not included below include– Football – domestic/internationals fixtures, Ulster Rugby, GAA, Belfast Giants

Date	Event
17 March	St Patrick's Day Parade & Concert in Custom House Square
March	Belfast Children's Festival
March	Feile An Earriagh
March-October	Cruise ships x 150 approx
April	Belfast Film Festival
Mid April	Lord Mayor's Day at City Hall
End April	Spring Fair at Barnett Demesne
Start May	Belfast City Marathon
End May	Maritime Festival (Fri/Sat/Sun)
May	Festival of Fools
May	Cathedral Quarter Arts Festival
May/June	AVA Music Festival
June	Belsonic in Ormeau Park (circa 6-8 concerts)
June	Live at Botanic Gardens (no confirmation for 2020 yet – 2 concerts in 2019)
June	UK Pipeband Champions
End June	Belfast Titanic Triathlon
June/July/August	Parades
11 July	Bonfires
12 July	Orangefest
July	Belfast Rose Week at STLD
End July/Start August	Belfast Pride Festival
End July/Start August	Feile An Phobail
Start August	Let's Rock at Boucher Road Playing Fields (no confirmation for 2020 yet)
August	Belsonic in Custom House Square (circa 6-8 concerts)
End August	Belfast Mela
End August	Jazz in the Park
End August	Belfast Vital at Boucher Road Playing Fields (1-2 concerts)
Mid September	BBC Proms in the Park
September	3 day Country and Western Music Festival, Lower Botanic Gardens. TBC.
End September	Autumn Fair at Barnett Demesne
End September	Belfast City Half Marathon
End September	Culture Weekend
Oct/Nov	Cinemagic Festival
Oct/Nov	Belfast International Arts Festival
October	Halloween Monster Mash
Mid November	Christmas Lights Switch-On
November	Twilight Market at St George's
November-December	Ladyboys of Bangkok
November-December	Belfast Christmas Market

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<b>Subject:</b>	Every Body Active 2020 Year 5 Extension
<b>Date:</b>	4 February 2020
<b>Reporting Officer:</b>	Nigel Grimshaw, Strategic Director of City & Neighbourhood Services Ryan Black, Director of Neighbourhood Services
<b>Contact Officer:</b>	Kelly Gilliland, Neighbourhood Services Manager Cormac McCann, Leisure Development Manager

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	To advise the committee of extended support for delivery of the participation strand of Sport NIs investment programme called Every Body Active 2020 Strand 1 (EBA2020).
<b>2.0</b>	<b>Recommendations</b>
2.1	The Committee is asked to: <ul style="list-style-type: none"> <li>• Agree to extend the Every Body Active 2020 Strand 1 programme to 31 March 2021 with our delivery partners, subject to funding being approved for release from Sport NI.</li> </ul>

	<ul style="list-style-type: none"> <li>Continue to support additional programming being coordinated by BCC officers; Programme Manager and EBA Coordinator, where there is an identified underspend in delivery partner budget or delivery partner underperformance against any of the KPIs.</li> </ul>																
<b>3.0</b>	<b>Main report</b>																
	<p><b>Sport NI Programme</b></p> <p>3.1 In 2016, Sport NI commissioned Belfast City Council, along with the other council areas to deliver the participation strand of Every Body Active 2020. The aim of the programme is to increase the number of quality opportunities for targeted groups to develop and sustain participation in sport across key life-course transitions.</p> <p><b>Sport NI Targets</b></p> <p>3.2 Belfast’s programme had five specific targets namely, overall participants, women and girls, people with a disability and people living in areas of high social need and sustained participation. Participation evidence highlights lower levels of participation within these groups. Committee authorised officers to develop and commission a blend of providers through a public application process to deliver Belfast’s Every Body Active 2020 targets.</p> <p>3.3 <b>Participation targets 2020-21</b></p> <table border="1"> <thead> <tr> <th>Total Participants</th> <th>Women/ Girls</th> <th>People living with a disability</th> <th>High Social Need</th> <th>Sustained Participants</th> <th>Surveys</th> <th>Surveys 4-17 Years</th> <th>% 4-17 Joining a Club</th> </tr> </thead> <tbody> <tr> <td>25,949</td> <td>15,564</td> <td>4,929</td> <td>9,754</td> <td>7,782</td> <td>1,749</td> <td>1049</td> <td>51%</td> </tr> </tbody> </table> <p>There are significant increases in all targets set by Sport NI for Year 5 2020-21</p> <ul style="list-style-type: none"> <li>Unique Participants - Increase of 3,426 (15%)</li> <li>Female Participants – Increase of 2,268 (14.6%)</li> <li>People with a Disability-Increase of 877 (21%)</li> <li>Areas of High Social Need- Increase of 1,876 (23.8%)</li> <li>Sustained Participation –Increase of 578 (8%)</li> </ul> <p>3.4 The table above also includes three additional targets which have been added by Sport NI; the number of user surveys to be collected, the number of surveys to be collected from participants aged between 4 and 17 and the number of participants between the ages of 4 and 17 joining sports clubs.</p>	Total Participants	Women/ Girls	People living with a disability	High Social Need	Sustained Participants	Surveys	Surveys 4-17 Years	% 4-17 Joining a Club	25,949	15,564	4,929	9,754	7,782	1,749	1049	51%
Total Participants	Women/ Girls	People living with a disability	High Social Need	Sustained Participants	Surveys	Surveys 4-17 Years	% 4-17 Joining a Club										
25,949	15,564	4,929	9,754	7,782	1,749	1049	51%										

- 3.5 The funding offered has seen a reduction from £468,074.00 in Year 2019-20 to £460,596 in Year 2020-21. A reduction of £7,478. The impact of this represents 17% reduction in budget per unique participant and will present Council with significant challenges in delivery. Along with efficiencies in management costs, reduction in budget has to be negotiated across the 15 programmes delivery partners, whilst supporting partners to increase in their outreach into underrepresented communities to increase participation targets.
- 3.6 Officers will continue to link programme delivery to other Council investments including the new indoor and outdoor leisure infrastructure, small grants programmes, neighbourhood working and Peace IV programmes to enhance the outcomes from Every Body Active 2020.
- 3.7 The final permission to proceed for Year 5 is expected by the end of February 2020. Sport NI have indicated that this will be the final year of funding for Every Body Active 2020. Taking into account the challenges in terms of both the significant increase in targets and the reduction in budget, BCC officers have worked in partnership with our delivery partners to produce the proposed Belfast City Council Every Body Active Strand 1 Year 5 programme. It is opportune to remind Committee that the Sport NI funding for this high impact participation programme will end in March 2021. Consideration should be made to how Council continues to draw down external funding and enable partnership working with key governing bodies through the emerging Sports Development Strategy and funding framework.

The partners and the main KPIs each will work to achieve are:

<b>Partner Organisation</b>	<b>Main KPI Target Groups</b>
1.Athletics Northern Ireland	Women and Girls-Areas of High Social Need- Disability Inclusion
2.Basketball Northern Ireland	Women and Girls-Areas of High Social Need
3.Colin Glen Trust	Areas of High Social Need-Disability
4.Disability Sport Northern Ireland- Girdwood Sports Hub	Disability-Areas of High Social Need
5.Disability Sport Northern Ireland/Live Active (North and West Belfast)	Disability-Areas of High Social Need
6.Disability Sport Northern Ireland/Live Active (South and East Belfast)	Disability-Areas of High Social Need
7.Irish Bowls Federation	Women and Girls-Areas of High Social Need

	8.Netball Northern Ireland	Women and Girls-Areas of High Social Need
	9.Irish Football Association	Women and Girls-Areas of High Social Need
	10.Irish Athletic Boxing Association	Women and Girls-Areas of High Social Need
	11.Ulster Badminton	Women and Girls-Areas of High Social Need
	12.Ulster Branch Tennis Ireland	Women and Girls-Disability Inclusion
	13.Ulster Rugby Disability Participation	Disability Inclusion
	14.Ulster Rugby Female Participation	Women and Girls-Areas of High Social Need
	15. Ulster Squash	Women and Girls
3.8	<p><b>Current Position</b></p> <p>Every Body Active Strand 1 provides council a resource to support the physical activity and health outcomes citywide and within the Belfast Agenda Framework.</p>	
3.9	<p><b>Financial and Human Resource Implications</b></p> <p>Sport NI has given an indicative budget of £460,596 for the delivery of Every Body Active Strand 1 in Belfast for Year 5 (2020/21) which is a reduction of £7,478 from the budget offered for Year 4 (2019/20). Sport NI have indicated that this will be the final year of funding for this current programme. This Sport NI funding covers the cost of a fixed term contract of the Every Body Active coordinator, this officer's contract will be extended to match the term of the funding offer.</p>	
3.10	<p><b>Equality or Good Relations/Rural Needs Assessment</b></p> <p>This programme is an opportunity for the Council to deliver against its equality and good relations objectives. These would be integrated into the frameworks for providers.</p>	
<b>4.0</b>	<b>Appendices – Documents Attached</b>	
	None	





<b>Subject:</b>	Houses in Multiple Occupation Licensing Scheme Workshop
<b>Date:</b>	4 February 2020
<b>Reporting Officer:</b>	Nigel Grimshaw, Strategic Director of City & Neighbourhood Services
<b>Contact Officer:</b>	Siobhan Toland, Director of City Services Valerie Brown, City Services Manager

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report</b>
1.1	Members are reminded that the Houses in Multiple Occupation (HMO) Act NI 2016 received Royal Assent on 12 <sup>th</sup> May 2016 and was commenced on 1 <sup>st</sup> April 2019. This transferred responsibility for regulating HMOs from the Northern Ireland Housing Executive (NIHE) to local district councils. Staff from the Northern Ireland Housing Executive transferred to BCC on 1 <sup>st</sup> April, and since then the HMO Unit has been administering and delivering the new HMO Licencing Scheme function for all councils in Northern Ireland.
1.2	The purpose of the Houses in Multiple Occupation Act (Northern Ireland) 2016 is to enable better regulation of HMOs, by introducing a system of licensing and new provisions about standards of housing. This revised system of HMO regulation means that this important

1.3	<p>function now sits with other critical local government functions such as planning, building control and environmental health.</p> <p>The purpose of this report is to seek Committee approval to hold a workshop late February/early March to consider the HMO licensing scheme in the context of planning controls, policy issues in terms of the draft Local Development Plan, and the impact of the operation of the scheme on local communities, particularly in areas where there are significant numbers of HMOs. All Members would be invited to participate in the workshop, which would be supported by presentations and information from Place and Economy and City and Neighbourhood Services.</p>
2.0	<p><b>Recommendations</b></p>
2.1	<p>The Committee is asked to agree the following actions:</p> <ul style="list-style-type: none"> <li>• Invite all Members to a workshop to consider the HMO licensing scheme in the context of planning controls, regulation and the impact of the operation of the scheme on local communities.</li> <li>• Agree that officers can send out an invitation to attend the workshop to all council elected members in advance of ratification of the minutes of this Committee by Council.</li> <li>• A further report to be brought back to this Committee clarifying the existing controls and identifying a course of action to address any policy or legislative gaps that might exist.</li> </ul>
3.0	<p><b>Main report</b></p>
3.1	<p><u>Key Issues</u></p> <p>The purpose in bringing forward this new HMO regime is to properly and effectively regulate HMOs to ensure the health, safety and well-being of the occupants and at the same time minimise any negative impacts on the neighbourhood and surrounding area. While some aspects remain similar to the previous registration scheme, there are notable differences such as additional enforcement powers for Councils and increased penalties for criminal offences. An overview of the new regime, and specific guidance on enforcement powers, is provided within guidance to councils issued by the Department for Communities. Members will be provided with a copy of this document in advance of the workshop.</p>
3.2	<p>Following a report to January People and Communities Committee regarding operational and monitoring arrangements for Houses in Multiple Occupation (HMOs), Members</p>

	requested a further report be brought to the Committee, with the Director of Planning and Building Control in attendance, to explain in more detail how the HMO legislative framework operates in relation to the issuing of licenses, planning controls, regulation and enforcement.
3.3	A similar request was made by Members at the January Licensing Committee following presentation of a number of reports on licence applications where objections had been received. These objections raised general concerns about the overprovision of HMOs, the anti-social behaviour associated with HMOs, their effect on communities and issues around planning permission.
3.4	The proposed workshop will provide Members with an opportunity to consider the relevant legislative and policy issues associated with the new HMO licensing scheme.
	<u>Financial &amp; Resource Implications</u>
3.5	Not at this time.
	<u>Equality or Good Relations Implications/Rural Needs Assessments</u>
3.6	None.
<b>4.0</b>	<b>Appendices – Documents Attached</b>
	None.

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Subject:	Requests to install Porta Cabin at Orangefield Park
Date:	4 February 2020
Reporting Officer:	Ryan Black Director Neighbourhood Services, City & Neighbourhood Services Department
Contact Officer:	Cate Taggart, Neighbourhood Services Manager, City & Neighbourhood Services Department

<b>Restricted Reports</b>	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

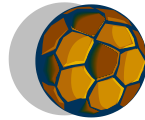
<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	To advise Members that a request has been received from Bloomfield FC for a porta cabin at Orangefield Park. For members to consider the information and recommendations in relation to the requests received.
<b>2.0</b>	<b>Recommendations</b>
2.1	Members are asked;

	<ul style="list-style-type: none"> <li>not to accede to the request from Bloomfield FC on the grounds that the application is on the basis that it will provide the club with a facility to accommodate the club providing hospitality and that will support educational uses.</li> </ul>
<b>3.0</b>	<b>Main report</b>
3.1	An approach has been made by Bloomfield FC for the installation of a temporary building at their Orangefield site to replace the container they currently use for storage. This request is attached as Appendix 1.
3.2	The club have an existing partner agreement at this site which is about to enter the fifth year of a 5+2 agreement. Given this agreement has potentially only 2 years to run, moving forward the Council will have no surety and leverage should the T & C's of the use of the proposed building porta cabin be broken.
3.3	There is currently no under provision of community facilities in the area. We currently have an underutilised bookable bowling pavilion on site which can provide facilities to accommodate both hospitality and educational use Furthermore the requirements of other key users, including cycling clubs using the Velodrome and rugby clubs using the pitch, would not be served by agreeing to this request.
3.4	It should be noted that, whilst the football club hold the partner agreement, this is a multi-sport site with Orangefield Velodrome a significant component part and a bookable rugby pitch. Under the terms of the agreement, the club as keyholders are responsible for facilitating access to all cycle track and rugby pitch users.
3.5	A common theme running through recent requests and existing arrangements is the use of such facilities for a combination of hospitality and education purposes. A bowling pavilion is located at Orangefield. The volume of bookings and the range of activities utilising bowling pavilions across the city is worthy of exploration and might present an opportunity to address the current request and future approaches of this nature.
3.6	Benefits to the clubs of this approach may include: <ul style="list-style-type: none"> <li>cost effectiveness in hire</li> <li>lack of capital outlay</li> <li>no planning permission required</li> <li>no overheads for utilities</li> </ul>

3.7	<p>Benefits to BCC include:</p> <ul style="list-style-type: none"> <li>• Increased utilisation of facilities</li> <li>• Increased income</li> <li>• Activity supervised by BCC staff to minimise risk</li> </ul>
3.8	<p>It should be noted that the new IFA Intermediate League standards make no requirement for hospitality facilities to be provided at pitches. All stipulations relate to changing accommodation only.</p>
3.9	<p><u>Financial &amp; Resource Implications</u></p> <p>Whilst the request indicates that the club would meet all installation and operational costs, it should be noted that where compliance failures have in the past required Council to remove facilities of this nature from sites, Council has incurred the costs.</p> <p>The use of bowling facilities for the purposes indicated in the requests would generate additional income.</p>
3.10	<p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>None.</p>
<b>4.0</b>	<b>Appendices</b>
	Appendix 1: Request from Bloomfield FC

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**Bloomfield Football Club  
8 Houston Park  
Belfast  
BT5 6AT**

**Change of use application**

Ryan Haire  
Sports development Officer  
Belfast City Council

22/11/19

Ryan,

As requested, please find below additional information regarding Bloomfield FC's proposal to replace our shipping container currently located in the carpark with a classroom / Portacabin.

Bloomfield FC has a junior and senior section providing football for all, regardless of community or ethnic backgrounds. We have around 300 junior players, both male and female playing in 22 teams at age groups from 2015 – 2001. The senior section has 60 players across 3 teams, we have 45 coaches, 16 committee members and between 600 to 800 supporters made up of parents, grand-parents and ex-players.

We propose that the portacabin will be no more than 45ft in length and 32ft in width. It is our intention to purchase a second-hand unit therefore at present we are unable to give exact costs, but we do not intend on investing any more than

£10,000. We hope to pay for the unit by a variety of fundraising events or funding opportunities through the likes of the national lottery grant.

BCC will need to supply services for the portacabin, in terms of water, sewage and electricity, we have club members who could carry out this task, but this may go against council procedure.

The inside layout of the portacabin we will look to purchase will consist of a large area to act as a classroom, a separate or open plan kitchen, a storeroom and ladies and gents' ablutions.

Our club is one of the largest in Belfast and we have outgrown the facility through the support of the BCC management agreement, we need additional space so we can carry on with our work to expand the club.

The main users will be members of our junior section, our junior section has grown by around 60% over the last 3 years and we do not have anywhere to congregate and are missing out on vital opportunities regarding education of the players.

We propose to use the facility every Saturday from 0730 am to 1800 pm and during the week when required from 1700 to 2000.

The facility will be used for a variety of activities,

- Education – for players and coaches – to include courses like safeguarding, drug awareness and IFA accredited coaching. We also work closely with Lynne McCreery from BCC, members of our coaching staff volunteer at various camps set up by council and the classroom would be ideal for that purpose. Homework clubs can be set up for the junior members to attend before training also.
- A safe and warm place for junior players, parents and grandparents. During the games parents of toddlers generally do not stay, we would like to target this issue by having them congregate at the facility so toddlers can mix together, and the parents get the chance to meet new people and stay at the ground while the game is ongoing. As proven by the running club having the use of the park pavilion, a facility helps build numbers by bringing people together in a shared space.
- Breakfast club – the junior players meet at 7.30am, by having a breakfast club we can assure players are properly nourished before games. The parents will provide this service by volunteering. Again, this will bring the parents together and make them feel part of the club.
- Other sporting codes at the site i.e. rugby, IFA, partner football clubs will be able to book the facility to carry out the educational needs of their club.
- Community groups – We work closely with various community groups like Sure Start, we will look to get them more involved by asking for additional awareness courses for our junior players especially around July.

Yours in Sport  
Dee Carroll – Bloomfield FC Chairman.



<b>Subject:</b>	Support for Mary Peters Trust
<b>Date:</b>	4 February 2020
<b>Reporting Officer:</b>	Nigel Grimshaw, Strategic Director City & Neighbourhood Services
<b>Contact Officer:</b>	Jacqui Wilson, Business Manager, City & Neighbourhood Services

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	To seek permission to provide financial support to the Mary Peters Trust.
<b>2.0</b>	<b>Recommendations</b>
2.1	The Committee is asked to: <ul style="list-style-type: none"> <li>▪ Agree to provide the amount of £5,000 to the Mary Peters Trust which provides significant financial support for developing talented athletes from Belfast.</li> </ul>
<b>3.0</b>	<b>Main report</b>
3.1	<b>Mary Peters Trust</b> The Mary Peters Trust has made a request to the Council for a financial contribution to the work of the trust for the 2020/21 financial year. (Appendix 1)

	<ul style="list-style-type: none"> <li>▪ An assessment has indicated that the request would bring a direct benefit to the inhabitants of Belfast, based on Mary Peters Trust's previous annual allocation of £22,800 to Belfast athletes in the 2019/2020 financial year.</li> <li>▪ An agreement is in place to co-ordinate funding allocations between the Mary Peters Trust, GLL Sports Foundation and Support for Sport Individual grants to avoid duplication.</li> <li>▪ Council has supported the Mary Peters Trust (formerly Ulster Sports Trust) in the amount of £5,000 annually for over 15 years. Support for the year 2020/21 will be from the Support for Sport Development Grant Budget.</li> </ul> <p><u>Financial &amp; Resource Implications</u></p>
3.2	<p>Financial support will be provided from the Support for Sport small development grant budget for 2020/21.</p> <p><u>Equality Impact/Rural Needs Assessment</u></p>
3.3	<p>The programmes provides an opportunity for the council to deliver against its objectives through supporting and reporting under-represented groups to participate in sport and physical activity.</p>
<b>4.0</b>	<b>Appendices – Documents Attached</b>
	Appendix 1 - Correspondence received from the Mary Peters Trust



**Mary Peters Trust**

Funding Northern Ireland's Future Sporting Champions

[marypeterstrust.org](http://marypeterstrust.org)

6<sup>th</sup> January 2020

Ms Suzanne Wylie  
Chief Executive  
Belfast City Hall  
Belfast  
BT1 5GS

Chief Executive's Office		
Date: 13/1/20		
Noted by CX: Y/N		
Ref: SW 17/1		
Referred to:		
Copy sent	Original sent	
MB updated	Invite reg	

Dear Ms Wylie

Over the years you have assisted the Mary Peters Trust (we are a charity administered voluntarily by Directors) by providing encouragement and financial support. We invest our capital and the interest is distributed in the form of sporting awards to upcoming athletes.

In the year 2019 the Trust disbursed over £80k to 200 young people representing 50 sports. Awards were made to the following recipients who reside in your area:

We are seeking your support to help maintain our capital base to ensure the level and value of awards continues to grow. We need the support of Local Authorities, commercial organisations and voluntary bodies in order to help achieve this target. A number of fundraising events are also being organised.

We ask you to forward this letter to the relevant Council Committee and respectfully request they join in our work of helping young people achieve excellence in sport, by making a contribution for the financial year 1 April 2020 to 31 March 2021.

Best wishes and many thanks for your continued support.

Lady Mary Peters CH DBE RNR  
President

Canoe Association of Northern Ireland	Miss Kathryn Smith	400
Canoe Association of Northern Ireland	Mr Jake Cochrane	1000
Disability Sport NI	Mr Conn Nagle	2000
Gymnastics NI	EAMON MONTGOMERY	300
Gymnastics NI	Mr Ryan Devine	2000
IFA - Disability Football	Mr Christopher Fisher	400
IFA - Disability Football	Mr Danny Rea	400
ILGU Ulster District	Miss Katie Poots	400
Netball Northern Ireland	Miss Niamh Fitzpatrick	350
Netball Northern Ireland	Miss Joyce Oluwaleye	350
NI Judo Federation	Mr James Reid	400
NI Judo Federation	Mr Caolan McKee	400
NI Judo Federation	MR Peter Cassidy	400
NI Judo Federation	Mr Lloyd Andrews	400
NI Smallbore Shooting Union	Mr Andrew Curlett	300
Rowing Ireland Ulster Branch	Miss Lucy McCoy	750
Table Tennis Ulster	Mr Zak Earley	400
Table Tennis Ulster	Miss Sophie Earley	1000
Table Tennis Ulster	Mr Thomas Earley	400
Taekwondo NI	Mr Ben McCone	500
Ulster Boxing Council (UBC) IABA Ltd	Mr John Paul Hale	1000
Ulster Boxing Council (UBC) IABA Ltd	Mr Colm Murphy	700
Ulster Branch Irish Triathlon Association	Miss Laura Wylie	500
Ulster Squash	Miss Sophie Thomas	400
Ulster Squash	Miss Hannah McGugan	400
Athletics NI	Miss Anna McCauley	750
NI Fencing	Miss Catherine Mc Convey	500
Royal Lifesaving Society UK - Ulster Branch	Mr Odhran Mallon	250
Swim Ulster Ltd	Miss Amelia Kane	750
Ulster Badminton	MR MATTHEW CHEUNG	1000
Ulster Branch Tennis Ireland	Mr Freddy Murray	1000
Ulster Squash	Miss Emma McGugan	600
Netball Northern Ireland	Miss Michelle Magee	500
NI Fencing	Mr Daniel Sigurdsson	750
Royal Lifesaving Society UK - Ulster Branch	Miss Emma Henderson	250
Swim Ulster Ltd	Mr Michael Hewitt	500
Table Tennis Ulster	Miss Lucy McIvor	400



Subject:	Active Belfast Grants – Process for 20/21
Date:	4 February 2020
Reporting Officer:	Ryan Black, Director of Neighbourhood Services
Contact Officer:	Kelly Gilliland, Neighbourhood Services Manager Kim Kensett, Belfast Health Development Unit

<b>Restricted Reports</b>	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	The Active Belfast Partnership established a grant scheme in April 2012, utilising pooled resources from the Public Health Agency and Belfast City Council.
1.2	The scheme has been operational now for the past eight years and aims to create opportunities, at local/community level, for individuals to participate in physical activity and promote healthy eating in Belfast in order to help reduce health inequalities. It also raises awareness about the importance of being active and the benefits that stem from regular to moderate activity.
1.3	Staff within the Belfast Health Development Unit promote, administer and monitor the Active Belfast Grants Scheme. The BHDU is a co-located team of people from BCC,

<p>1.4</p> <p>1.5</p>	<p>BHSCT and PHA working together to support better health and wellbeing outcomes for the city of Belfast. The role and function of the BHDU and the staff within it is currently under review and it was agreed during this transition period that where possible workload would be kept at a level to allow for the necessary review and developmental processes to take place.</p> <p>With this in mind, and to build capacity and sustainability within the C&amp;V sector to address health inequalities, the option was built in to the previous 19/20 grants process to offer continuation funding where applicants could demonstrate that they were meeting targets and that they could build on their successes/achievements for a further year.</p> <p>Furthermore, with all of the changes at a strategic level, dissolution of the Belfast Strategic Partnership, introduction of the Belfast Agenda and associated Boards and the aim to establish a Healthier Belfast Forum – there is a need to review and rejuvenate the Active Belfast Partnership in terms of role and function, membership and priorities going forward. The three partner organisations (BCC, BHSCT and PHA), have committed to driving forward this process during 20/21 with the view that the Partnership will then be best placed to recommend how physical activity and nutrition-focussed outcomes can be best supported going forward.</p> <p>Budget for 2020/2021:</p> <table border="1" data-bbox="276 1160 1465 1265"> <tr> <td>BCC</td> <td>£90,000</td> <td>Active Belfast</td> </tr> <tr> <td>PHA</td> <td>£90,000</td> <td>Active Belfast</td> </tr> <tr> <td>PHA</td> <td>£17,051</td> <td>Enhancement 'Nutrition &amp; Healthy Eating'</td> </tr> </table> <p>Total: £197,051</p>	BCC	£90,000	Active Belfast	PHA	£90,000	Active Belfast	PHA	£17,051	Enhancement 'Nutrition & Healthy Eating'
BCC	£90,000	Active Belfast								
PHA	£90,000	Active Belfast								
PHA	£17,051	Enhancement 'Nutrition & Healthy Eating'								
<p><b>2.0</b></p>	<p><b>Recommendations</b></p>									
<p>2.1</p>	<p>The Committee is asked to:</p> <ul style="list-style-type: none"> <li>• Agree recommendation for current Active Belfast Grant holders to be able to continue their programmes/initiatives subject to meeting review criteria and agreeing a new action plan with relevant leads within the Belfast Health Development Unit (BHDU).</li> <li>• Support the reconvening of the Active Belfast Partnership, supported by BHDU, who will have responsibility for defining priority areas and developing a new funding model post 20/21 for consideration (which takes account of, and aligns with, the BCC review of grants and grant processes).</li> </ul>									



3.0	<b>Main report</b>
3.1	<p data-bbox="272 255 421 286"><u>Key Issues</u></p> <p data-bbox="272 309 1468 591">Members will be aware senior staff from Council, BHSCT and PHA/HSCB have been considering the future of their joint working to address health inequalities in the Belfast area to include reviewing and reaffirming current commitments to the previous Belfast Strategic Partnership (BSP) and the reduction of life inequalities in line with the Belfast Agenda/Community Plan, Making Life Better and a range of forthcoming strategic developments focussing on public health.</p>
3.2	<p data-bbox="272 658 1420 792">In relation to Active Belfast specifically, the partners have considered a range of options which have been discussed and agreed at corporate level. The agreed preferred option involves:</p> <ul data-bbox="323 815 1460 1249" style="list-style-type: none"> <li data-bbox="323 815 925 846">• A refresh of the Active Belfast Partnership.</li> <li data-bbox="323 869 1460 1249">• Allocation of continuation funding to current Active Belfast Grant holders (from 2019/20 through now to 2020/21) where targets have been met and outcomes are promising and where the contract holder has indicated that they can build on the initiative (ability to do so was built into the process in 19/20). This is being proposed for two reasons, to increase capacity and foster sustainability at the local/community level as well as to allow time for development and consideration of a new funding model for future resourcing of physical activity and nutrition focussed work in Belfast.</li> </ul>
3.3	<p data-bbox="272 1330 568 1361"><b>History of AB Grants</b></p> <p data-bbox="272 1375 1417 1608">The Active Belfast Grants Scheme was created in April 2012 and aimed to create opportunities for individuals to participate in physical activity. The Parks and Leisure Committee at the time agreed to match fund the Belfast Strategic Partnership/Active Belfast investment (£90k in place from PHA) by agreeing to provide a total of £90k from BCC towards the Active Belfast Grants (this has continued for the past 8 years).</p>
3.4	<p data-bbox="272 1666 1410 1809">The current focus of the Grants is to create opportunities for individuals to participate in physical activity and promote healthy eating in Belfast in order to help reduce health inequalities.</p>

<p>3.5</p>	<p><b>Rationale for Continuing to Fund Current AB Grant holders</b></p> <p>In 2019/20 the application for the grants included a sustainability question for the first time.</p> <p>Question: If further funding was to become available for an additional 3 years, how would you develop/shape the programme?</p> <p>The form stated that there was no guarantee of additional funding however if this could be offered it was made clear that any further funding awarded would be subject to the outcomes and performance of the original contract having been met and/or exceeded.</p>
<p>3.6</p>	<p>During this transition year (2020/21) the three partner organisations and leads within BHDU are proposing to roll over and extend the current contracted Grants, with BHDU staff continuing to monitor on a quarterly basis and continuing to release funding based on positive progress monitoring, this will help sustain, and test out ongoing sustainability and achievement of outcomes, from the previous year (2019/20).</p>
<p>3.7</p>	<p>There may be a few instances where some contracts are not rolled forward or funding amounts are reduced – in this instance any surplus funding (expected to be small) will be considered and allocated by the Active Belfast Partnership – options include enhancing contracts that are performing well and funding of developmental or exploratory work to inform the priorities of the partnership going forward.</p>
<p>3.8</p>	<p>BHDU will direct anyone making enquiries around funding to other potential sources of support such as the BCC Everybody Active grants round which opens in April 2020 as well as other grant opportunities such as those provided by the National Lottery Community Fund – as well as directing them to NICVA as a source of advice re. grants.</p>
<p>3.9</p>	<p><b>Active Belfast Partnership</b></p> <p>The partnership has not met in over a year, however a meeting date has now been set for the 27<sup>th</sup> January 2020 for key stakeholders to meet and agree the process for reconvening the partnership and refreshing terms of reference, membership, etc. It is anticipated that the rejuvenated Active Belfast Partnership will align with the Belfast Agenda/Healthier Belfast Forum (once established) and work closely with Active Belfast Limited to clearly define and guide work to address physical activity and nutrition focussed actions for the City.</p>

3.10	<p><b><u>Financial &amp; Resource Implications</u></b></p> <p>Subject to Council and PHA approval/agreement a minimum of £197,051 (as outlined in the table at 1.0) will remain available to support this work in 20/21, BCC contribution has been included as part of the rates setting process.</p> <p>Kim Kensett (PHA) and Grainne McMacken (BHSCT) will continue to lead on this work within the BH DU during the transition year. Project and business support is also currently available within the BH DU.</p> <p>Oversight will continue to be provided by Kelly Gilliland within BCC and David Tumilty within PHA with all stakeholders in the Active Belfast Partnership taking on a more active role as the year progresses and the partnership regains its focus and momentum</p>
3.11	<p><b><u>Equality or Good Relations Implications/Rural Needs Assessment</u></b></p> <p>None.</p>
<b>4.0</b>	<b>Appendices</b>
	None.

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<b>Subject:</b>	Proposal for naming new streets and the continuation of an existing street
<b>Date:</b>	4 <sup>th</sup> February 2020
<b>Reporting Officer:</b>	Ian Harper, Building Control Manager
<b>Contact Officer:</b>	Roisin Adams, Business Coordinator

<b>Restricted Reports</b>	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	To consider applications for the naming of new streets and the continuation of an existing street in the City.
<b>2.0</b>	<b>Recommendations</b>
2.1	<p>Based on the information presented, the Committee is required to make a recommendation in respect of an application for naming two new streets in the City and the continuation of an existing street in the City. The Committee may either:</p> <ul style="list-style-type: none"> <li>• Grant the applications, or</li> <li>• Refuse the applications and request that the applicants submit other names for consideration.</li> </ul>

<b>3.0</b>	<b>Main report</b>									
3.1	<u>Key Issues</u>									
	The power for the Council to name streets is contained in Article 11 of the Local Government (Miscellaneous Provisions) (NI) Order 1995.									
3.2	Members are asked to consider the following applications for naming new streets and the continuation of an existing street in the City. The application particulars are in order and the Royal Mail has no objections to the proposed names. The proposed new names are not contained in the Council's Streets Register and do not duplicate existing approved street names in the City.									
	<table border="1" data-bbox="336 707 1401 967"> <thead> <tr> <th data-bbox="336 707 699 757">Proposed Name</th> <th data-bbox="699 707 1062 757">Location</th> <th data-bbox="1062 707 1401 757">Applicant</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 757 699 864">Castlegowan Crescent</td> <td data-bbox="699 757 1062 864">Off Castlegowan Drive, BT5</td> <td data-bbox="1062 757 1401 864">Braidwater Limited</td> </tr> <tr> <td data-bbox="336 864 699 967">Castlegowan Road</td> <td data-bbox="699 864 1062 967">Off Castlegowan Drive, BT5</td> <td data-bbox="1062 864 1401 967">Braidwater Limited</td> </tr> </tbody> </table>	Proposed Name	Location	Applicant	Castlegowan Crescent	Off Castlegowan Drive, BT5	Braidwater Limited	Castlegowan Road	Off Castlegowan Drive, BT5	Braidwater Limited
Proposed Name	Location	Applicant								
Castlegowan Crescent	Off Castlegowan Drive, BT5	Braidwater Limited								
Castlegowan Road	Off Castlegowan Drive, BT5	Braidwater Limited								
	<table border="1" data-bbox="336 1066 1401 1267"> <thead> <tr> <th data-bbox="336 1066 699 1173">Proposed Continuation of Existing Street</th> <th data-bbox="699 1066 1062 1173">Location</th> <th data-bbox="1062 1066 1401 1173">Applicant</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 1173 699 1267">Castlegowan Drive</td> <td data-bbox="699 1173 1062 1267">Off Castlegowan Place, BT5</td> <td data-bbox="1062 1173 1401 1267">Braidwater Ltd</td> </tr> </tbody> </table>	Proposed Continuation of Existing Street	Location	Applicant	Castlegowan Drive	Off Castlegowan Place, BT5	Braidwater Ltd			
Proposed Continuation of Existing Street	Location	Applicant								
Castlegowan Drive	Off Castlegowan Place, BT5	Braidwater Ltd								
3.3	All of the streets to be named are in the immediate surrounding area of the existing Castlegowan Drive, Place and Park.									
3.4	For the first street Braidwater have proposed Castlegowan Crescent as their first choice, with Castlegowan Mews and Castlegowan Avenue as the second and third choices. The new road layout is in the shape of a Crescent.									
3.5	The first choice for the second street being developed is Castlegowan Road, with proposals for Castlegowan Avenue and Castlegowan Mews for the second and third choices.									
3.6	Braidwater have proposed Castlegowan Drive for the continuation of an existing street that has been extended by the developer with the construction of 59 additional units to include a mix of detached and semi-detached dwellings.									

3.7	<u>Financial &amp; Resource Implications</u> There are no Financial, Human Resources, Assets and other implications in this report.
3.8	<u>Equality or Good Relations Implications/Rural Needs Assessment</u> There are no direct Equality implications.
4.0	<b>Appendices – Documents Attached</b>
	None.

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<b>Subject:</b>	Proposal For Dual Language Street Signs
<b>Date:</b>	4th February, 2020
<b>Reporting Officer:</b>	Ian Harper, Building Control Manager
<b>Contact Officer:</b>	Roisin Adams, Business Coordinator

<b>Restricted Reports</b>	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	To consider an application for the erection of dual language street signs for two existing streets within the City.
<b>2.0</b>	<b>Recommendations</b>
2.1	As at least two thirds of the total numbers of persons surveyed in the streets are in favour of the proposal to erect a second street nameplate in Irish at Slieveban Avenue and Rockville Street, the Committee is recommended to approve the applications.
<b>3.0</b>	<b>Main report</b>
3.1	<u>Key Issues</u> The power for the Council to consider applications to erect a second street nameplate in a language other than English is contained in Article 11 of the Local Government (Miscellaneous Provisions) (NI) Order 1995.

3.2 Members are asked to consider the following application to erect a second street nameplate showing the name of the street expressed in a language other than English. The second language is Irish.

3.3	English Name	Non- English Name	Location	Applicant	Persons surveyed
	Slieveban Avenue	Ascaill an tSléibhe Bháin	Off Slieveban Drive, BT11	Councillor Séanna Walsh	13
	Rockville Street	Sráid Bhaile na Carraige	Off Falls Road, BT12	Mr Ciaran McCann	66

3.4 The translations were authenticated by Queen’s University, the approved translator for Belfast City Council and Belfast City Council’s Irish Language Officer.

3.5 In accordance with the Council’s policy for the erection of dual language street signs, surveys of all persons appearing on the Electoral Register for the above streets were carried out and the following responses were received.

3.6 **Slieveban Avenue, BT11**  
 9 (69%) are in favour of the erection of a second street nameplate  
 4 people (31%) did not respond to the survey

3.7 **Rockville Street, BT12**  
 50 (76%) are in favour of the erection of a second street nameplate  
 16 people (24%) did not respond to the survey

3.8 The Council’s policy on the erection of a second street nameplate requires that at least two thirds (66.6%) of the people surveyed must be in favour of the proposal to erect a second street sign in a language other than English.

3.9 Financial & Resource Implications  
 There is a cost of approximately £300 to cover the cost of the manufacturing and erection of the dual language street signs. The cost for these street signs has been allowed for in the current budget.

3.10	<u>Equality or Good Relations Implications/Rural Needs Assessment</u> There are no direct equality/rural needs implications.
<b>4.0</b>	<b>Appendices – Documents Attached</b>
	None

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<b>Subject:</b>	Appointment of Public Analyst – Additional Nomination
<b>Date:</b>	4 February 2020
<b>Reporting Officer:</b>	Nigel Grimshaw, Strategic Director of City & Neighbourhood Services
<b>Contact Officer:</b>	Damian Connolly, City Protection Manager

<b>Restricted Reports</b>	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	Article 27 (1) of the Food Safety (NI) Order 1991 requires the Council to appoint suitably qualified persons as Public Analysts within the district of the Council, for the purpose of examining and analysing food samples to determine compliance with food safety, compositional and labelling requirements.
1.2	Such individuals must meet the qualifications prescribed within the Food Safety (Sampling and Qualifications) Regulations (NI) 2013.
1.3	The purpose of this report is to request members to approve the appointment of Donna Hanks BSc, MChemA, MRSC as a Public Analyst within the District.

<b>2.0</b>	<b>Recommendations</b>
2.1	<p>The Committee is asked to approve the appointment of the following suitably qualified person as Public Analyst to the Council under Article 27(1) of the Food Safety Order (Northern Ireland) Order 1991:</p> <ul style="list-style-type: none"> <li>• Donna Hanks BSc, MChemA, MRSC</li> </ul>
<b>3.0</b>	<b>Main Report</b>
3.1	<p>The Council has a duty to monitor and ensure compliance with Food Law within its jurisdiction. Sampling and analysis is an essential element of food law regulation. Council Food Safety Officers regularly sample foods and send them for laboratory analysis to verify if they are safe and meet all compositional and labelling requirements. The Council currently analyses approximately 400 samples each year. In the majority of cases officers use the results of this analysis to work with businesses to secure compliance. In a small number of more serious cases formal action may be taken based on the results in line with the Council's Enforcement and Regulation Policy.</p>
3.2	<p>Article 27 (1) of the Food Safety (NI) Order 1991 requires the Council to appoint suitably qualified persons as Public Analysts within the district to carry out this analytical work and such individuals must meet the qualifications prescribed within the Food Safety (Sampling and Qualifications) Regulations (NI) 2013.</p>
3.3	<p>On 1st June 2016 following a regional procurement exercise, Council awarded a contract to Public Analyst Scientific Services Limited to provide this service. This contract ran until the end of June 2018 and has been extended for two twelve month periods at the Council's discretion.</p>
3.4	<p>On 7<sup>th</sup> June, 2016, The People and Communities Committee approved the appointment of a number of suitably qualified persons employed by the contractor as Public Analysts in line with the requirements of Article 27(1) of the Food Safety Order (Northern Ireland) Order 1991.)</p>
3.5	<p>Public Analyst Scientific Services Limited have now contacted the Council requesting that in addition Donna Hanks BSc, MChemA, MRSC be appointed as a suitably qualified person.</p>
3.6	<p><u>Financial &amp; Resource Implications</u></p> <p>No additional financial resources are envisaged as the cost of public analyst services is</p>

	allowed for, within existing budgets.
3.7	<u>Equality or Good Relations Implications / Rural Needs Assessment</u> None
<b>4.0</b>	<b>Appendices – Documents Attached</b>
	None

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<b>Subject:</b>	Request for The Use of Waterworks by ArtsEkta
<b>Date:</b>	4 February 2020
<b>Reporting Officer:</b>	Nigel Grimshaw, Strategic Director of City & Neighbourhood Services
<b>Contact Officer:</b>	Brian McKinley, Events Officer

<b>Restricted Reports</b>	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	<p>The Committee is asked to note that the Council has received a request from: ArtsEkta for the use of Waterworks to stage their “Luminate” event on Saturday 21 March 2020, 6pm – 8.30pm.</p> <ul style="list-style-type: none"> <li>• The event will result in the closure of a substantial proportion of the facility.</li> <li>• The event will take place outside normal park opening times.</li> </ul>
<b>2.0</b>	<b>Recommendations</b>
2.1	<p>The Committee is asked to</p> <ul style="list-style-type: none"> <li>• approve the ArtsEkta event at Waterworks on Saturday 21 March 2020 subject to the completion of the appropriate Event Management Plans and satisfactory terms being agreed by the Strategic Director of City and Neighbourhood Services and on the condition that the Event Organiser: <ul style="list-style-type: none"> <li>• resolves all operational issues to the Council’s satisfaction;</li> </ul> </li> </ul>

2.2	<ul style="list-style-type: none"> <li>• meets all statutory requirements including Public Liability Insurance cover and Health and Safety; and</li> <li>• shall consult with adjoining public bodies and local communities as necessary.</li> </ul> <p>The committee is also asked to approve :</p> <ul style="list-style-type: none"> <li>• any further “Luminate” events by ArtsEkta at Waterworks subject to the completion of an Event Management Plan and all other appropriate paperwork for each event.</li> </ul>
<b>3.0</b>	<b>Main report</b>
3.1	<p><u>Key Issues</u></p> <p>ArtsEkta have requested the use of Waterworks to stage their “Luminate” event on Saturday 21 March 2020, 6.00pm – 8.30pm. Normal park closing times are 7.00pm. Event Organisers will be required to notify the public if the park is to close before this time.</p> <p>3.2 The Event Organisers will set-up from 10.00am on Saturday 21 March and will have the event dismantled by 10.00pm that evening.</p> <p>3.3 The Event Organisers will be required to liaise with the Park Run organisers to ensure the weekly Park Run will continue as normal.</p> <p>3.4 The public art project will involve widespread community participation from young people. They will help create hundreds of light-up sculptures to form an illuminated cityscape that will float on the Lower Pond. The event will be free to attend and is a funded public project. The event will be focused near the Lower Pond and will use the surrounding area of the park.</p> <p>3.5 The event will include food vendors, market stalls, family entertainment and live music. A stage and gazebos will be erected and first aid cover, event stewards and toilets will all be provided by the Event Organisers.</p> <p>3.6 The Event Organisers will be required to submit an Event Management Plan and all the appropriate paperwork to the Council prior to their event, in a timely manner.</p> <p><u>Financial &amp; Resource Implications</u></p> <p>3.7 There are no known financial &amp; resource implications.</p>

3.8	<p><u>Human</u></p> <p>There will be man hours of approximately 3 hours (£ 100) to facilitate safe lock up of the park at conclusion of event, this will be covered from existing budgets.</p>
3.9	<p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>No known implications.</p>
4.0	<p><b>Appendices – Documents Attached</b></p>
	<p>None.</p>

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<b>Subject:</b>	Request for the hire of Botanic Gardens for a series of music events.
<b>Date:</b>	4 <sup>th</sup> February 2020
<b>Reporting Officer:</b>	Nigel Grimshaw, Strategic Director of City and Neighbourhoods Department
<b>Contact Officer:</b>	Ryan Black, Director of Neighbourhood Services Stephen Leonard , Neighbourhood Services Manager, South Belfast

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	The Council has received a request from Aiken Promotions to re-consider its decision to restrict advanced approval to an annual basis for use of the great lawn at Botanic Gardens for a series of music events with attendances under 5,000 persons in the years 2021 and 2022, to include set up and take down.
1.2	Given previous queries raised by Members, Aiken Promotions has requested an opportunity to attend a meeting of the People and Communities Committee to enable them to respond directly to any queries raised, which was agreed in advance by the Chair and Vice Chair.
<b>2.0</b>	<b>Recommendation</b>
2.1	Committee is asked to:

	<p>1. Grant authority to Aiken Promotion request:</p> <ul style="list-style-type: none"> <li>• for use of the great lawn at Botanic Gardens for a series of music events with attendances under 5,000 persons in the years 2021 and 2022 to include set up and take down.</li> </ul> <p>2. Grant authority to the Strategic Director of City and Neighbourhood Services, subject to satisfactory terms being agreed and on condition that:</p> <ul style="list-style-type: none"> <li>• the promoter resolves all operational issues to the Council's satisfaction;</li> <li>• an appropriate legal agreement is completed, to be prepared by the City Solicitor; and</li> <li>• the promoter meets all statutory requirements of the Planning and Building Control Service including the terms and conditions of the park's Entertainment Licence.</li> </ul> <p>2.2 To address concerns previously raised by Members, Officers are to ensure that the license agreement includes clauses that requires the promoter to:</p> <ul style="list-style-type: none"> <li>• Consider the genre of music as suitable for the urban environment;</li> <li>• Provide a plan which seeks to address and provides adequate welfare support, including links with other service providers, to deal with any potential underage drinking, should this be relevant to the event.</li> </ul> <p>2.3 The licence agreement will also include a review clause which allows for consideration of any issues both during the event and prior to any authorisation for the future year.</p> <p>3. Grant authority to the Strategic Director of City and Neighbourhood Services to negotiate an appropriate fee for the use of the facility taking into account the costs to Council, minimising negative impact on the immediate area but also the potential wider benefit to the City economy.</p>
3.0	<b><u>Main Report</u></b>
3.1	<p><u>Key Issues</u></p> <p>Members are reminded that on 4th June 2019 a formal request was received by Aiken Promotions to host a series of music events during the month of June in the years 2020, 2021 and 2022 in Botanic Gardens.</p>

3.2	Members agreed to defer a decision and await a report concerning the music events in Botanic Gardens in June 2019.
3.3	<p>Members received a report on 6th August 2019 concerning the recent music events held in June 2019 in Botanic Gardens. Members agreed to defer a decision and requested confirmation concerning a number of issues;</p> <ul style="list-style-type: none"> <li>• Impact of underage drinking</li> <li>• Social clauses in License Agreements to support youth services</li> <li>• Charges for use of Council Services to Promotors during music events.</li> <li>• Option of reviewing 3 year contract on an annual basis.</li> </ul>
3.4	September Committee granted authority to Aiken Promotion for the use of the great lawn for a series of music events with attendances under 5,000 persons for last week in May and the month of June 2020 to include set up and take down.
3.5	The promoter understands Committee have concerns with granting the use of the Great Lawn for 2021 and 2022. The promoter has asked to attend the meeting to discuss these concerns.
3.6	Members had previously received a copy of the annual programme of events for a 'typical year', and a copy of this is attached for Members' information.
3.7	<p><u>Financial &amp; Resource Implications</u></p> <p>The Strategic Director of City and Neighbourhood Services to negotiate an appropriate fee for the use of the facility taking into account the costs to Council, minimising negative impact on the immediate area but also the potential wider benefit to the City economy. The Strategic Director of City &amp; Neighbourhood Services will authorise the relevant level of the necessary bond of intent and reinstatement bond.</p>
3.8	<p>Staffing resources from our Open Space &amp; Street Scene and Community Safety teams will be required to provide support around site management and issues in relation to maintaining a safer event (i.e. Alcohol enforcement / Safer Neighbourhood Officers). Cost associated with this will be recouped as part of the agreed fee and used to offset gaps in service provision, which may be created in other parts of the city.</p> <p><u>Equality, Rural proofing or Good Relations Implications</u></p>
3.9	There are no equality, rural proofing or good relations issues associated with this report.

	<b><u>Appendices – Documents Attached</u></b>
	Appendix 1: List of citywide events 2020



## Summary of typical large events

Regular event Venues – Waterfront Hall, Ulster Hall, Grand Opera House, SSE Arena, Titanic Exhibition Centre, Custom House Square, Writers Square, Boucher Playing Fields, Ormeau Park & Botanic Gardens

Regular events not included below include– Football – domestic/internationals fixtures, Ulster Rugby, GAA, Belfast Giants

Date	Event
17 March	St Patrick's Day Parade & Concert in Custom House Square
March	Belfast Children's Festival
March	Feile An Earriagh
March-October	Cruise ships x 150 approx
April	Belfast Film Festival
Mid April	Lord Mayor's Day at City Hall
End April	Spring Fair at Barnett Demesne
Start May	Belfast City Marathon
End May	Maritime Festival (Fri/Sat/Sun)
May	Festival of Fools
May	Cathedral Quarter Arts Festival
May/June	AVA Music Festival
June	Belsonic in Ormeau Park (circa 6-8 concerts)
June	Live at Botanic Gardens (no confirmation for 2020 yet – 2 concerts in 2019)
June	UK Pipeband Champions
End June	Belfast Titanic Triathlon
June/July/August	Parades
11 July	Bonfires
12 July	Orangefest
July	Belfast Rose Week at STLD
End July/Start August	Belfast Pride Festival
End July/Start August	Feile An Phobail
Start August	Let's Rock at Boucher Road Playing Fields (no confirmation for 2020 yet)
August	Belsonic in Custom House Square (circa 6-8 concerts)
End August	Belfast Mela
End August	Jazz in the Park
End August	Belfast Vital at Boucher Road Playing Fields (1-2 concerts)
Mid September	BBC Proms in the Park
September	3 day Country and Western Music Festival, Lower Botanic Gardens. TBC.
End September	Autumn Fair at Barnett Demesne
End September	Belfast City Half Marathon
End September	Culture Weekend
Oct/Nov	Cinemagic Festival
Oct/Nov	Belfast International Arts Festival
October	Halloween Monster Mash
Mid November	Christmas Lights Switch-On
November	Twilight Market at St George's
November-December	Ladyboys of Bangkok
November-December	Belfast Christmas Market

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